

Application Form

PROPERTY DETAILS	
List two of your preferred properties	
1st preference _____	
2nd preference _____	
Property Rental	
\$ _____ per week	\$ _____ per month
Preferred lease commencement date _____ / _____ / _____	Preferred lease term? _____ Months
How many tenants will occupy the property?	
_____ Adults	_____ Children
Ages of children _____	
Whose name(s) will be on the lease? _____	
Please provide details of any pets	
Breed/type _____	Council registration / number _____
1. _____	_____
2. _____	_____
PERSONAL DETAILS	
Please give us your details	
<input type="checkbox"/> Mr	<input type="checkbox"/> Ms
<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs
<input type="checkbox"/> Other _____	
First Name/s _____	Middle Name/s _____
Family Name _____	
Date of Birth _____ / _____ / _____	Age _____
IDENTIFICATION DETAILS	
Driver's licence no. _____	
Driver's licence expiry date _____ / _____ / _____	Driver's licence state _____
Passport no. _____	Passport country _____
Car registration _____	Car make/model _____
CITIZENSHIP / PERMANENT RESIDENCY / VISA	
Are you a current Australian citizen or permanent resident? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If not, please provide and attach proof of your current VISA Status. _____	
CONTACT DETAILS	
Home phone no. _____	Mobile phone no. _____
Work phone no. _____	Fax no. _____
Email address _____	
What is your current address? _____	
_____	Postcode _____
EMERGENCY CONTACTS / NEXT OF KIN	
Please provide an emergency contact (next of kin) that is NOT living with you	
Given name/s _____	Surname _____
Relationship to you _____	Phone no. _____
Email _____	

CURRENT ADDRESS INFORMATION	
When did you move in? _____ / _____ / _____	When do you leave? _____ / _____ / _____
Are you renting? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Weekly Amount Paid \$ _____	
Private Landlord <input type="checkbox"/> OR Agent <input type="checkbox"/>	
Agency Name _____	
Property Manager or Landlord Name _____	
Contact no. _____	
Do you own the property? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Will this home be SOLD <input type="checkbox"/> Rented <input type="checkbox"/> Retained <input type="checkbox"/>	
Sold/Selling price/rental price p/w \$ _____	
PREVIOUS ADDRESS INFORMATION	
What was your previous residential address? _____	
_____	Postcode _____
When did you live at this address?	
From _____ / _____ / _____	to _____ / _____ / _____
Rent \$ _____ pw	
Name of landlord or agent _____	
Landlord/agent's phone no. _____	Was bond refunded in full? _____
If not why not? _____	
DECLARATION	
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.	
I acknowledge that this application is subject to the approval of the Landlord I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and I am not bankrupt.	
I authorise the Agent to obtain personal information from:	
(a) The owner or the Agent of my current or previous residence;	
(b) My personal referees and employer/s;	
(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;	
I am aware that I may access my personal information by contacting -	
•NTD: 1300 563 826	
•TICA: 1902 220 346	
•TRA: (02) 9363 9244	
If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.	
I am aware that the Agent will use and disclose my personal information in order to:	
(a) communicate with the Landlord and select a tenant	
(b) prepare lease/tenancy documents	
(c) allow tradespeople, owner's corporations or equivalent organisations to contact me	
(d) lodge/claim/transfer a Bond through the Residential Tenancies Bond Authority	
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)	
(f) refer to collection agents/lawyers (where applicable)	
(g) complete a credit check with Equifax's NTD (National Tenancies Database)	
(h) MyConnect utility connection to transfer water account details into my name	
I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.	
Signature _____	Date _____ / _____ / _____



CURRENT EMPLOYMENT	
What is your occupation?	
Do you work FULL Time, PART TIME or CASUAL?	
If Self Employed: Will you operate your business from home? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Name of Accountant & contact number	
Given name/s	Surname
Phone no.	
List any other sources of income (E.g. allowance/other income)	
If you are not Self Employed, Employer's name	
\$ _____ per month	
Employer's address	
Postcode	
Contact name	Phone no.
Commenced employment	Gross Income
/ /	\$ _____

PREVIOUS EMPLOYMENT	
Please provide your previous employment details	
Occupation	
Company Name	
Employer Contact Name	
Phone	
Period of employment	Net Income per annum
From / / to / /	\$ _____

STUDENT DETAILS (if applicable)	
Course Name & College/University/Institution/TAFE	
Contact name & phone number of above College/University/Institution or TAFE	
Given name/s	Surname
Phone no.	

PERSONAL REFERENCES	
Please provide 2 additional personal references (not related to you)	
1st reference	
Given name/s	Surname
Relationship to you	Phone no.
Email	
2nd reference	
Given name/s	Surname
Relationship to you	Phone no.
Email	

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION			
* Driver's Licence	50	Copy of Mobile Phone Account	20
* Passport	50	Copy of Medicare Card	20
Proof of Age Card	50	Concession / Pension Card	10
Student ID Card	50	* Please provide at least one of these	

FREE UTILITY CONNECTION SERVICE		
		
myconnect is a FREE & EASY to use utility connection service available for tenants		
Phone :	1300 854 478	enquiry@myconnect.com.au
Fax :	1300 854 479	www.myconnect.com.au
<input checked="" type="checkbox"/>	Yes, Please Contact Me	<input type="checkbox"/> Interpreter service (tick if required)
<p>Unless I have opted out of this section, I/we: Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.</p>		
<input type="checkbox"/> <i>Tick here to opt out</i>		
		

BOND PAYMENT FACILITY	
Did you know you can pay your bond in instalments with easyBondpay™	
Yes <input type="checkbox"/> If approved for this property I would like to receive an easyBondpay quote.	
*If you have selected 'Yes', you authorise your information to be disclosed to easyBondpay for the purpose of arranging a quote and/or using their services.	
www.easybondpay.com.au or call us on 1300 022 663 (1300 02 BOND)	

TENANT TO SIGN	
I understand the following:	
1. The first month's rent must be paid by Direct Debit into Solid Property Management's Rental Trust Account within 24 hours of approval. Solid Property Management does not accept cash payments and does not hold cash on the premises. A Bank Cheque or Money Order may be accepted for the Bond only. No Personal Cheques are accepted.	
2. Keys will not be handed over before the commencement date of the lease or until the first months rent and the bond have been paid in full, the Lease Agreement has been signed by all approved applicants and the Residential Tenancies Bond Lodgment form has been signed or approved by all approved applicants.	
3. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and/or the agent should any circumstances arise whereby the property is not available for occupation on the due date.	
4. All monthly rental payments must be paid in advance by Direct Debit into Solid Property Management's Rental Trust Account on or before the due date.	
5. I confirm that:	
(a) During my inspection of this property I found it to be in a reasonably clean condition and I understand that I will take the property in its current condition.	
OR	
(b) I believe the following items should be attended to prior to my tenancy commencing. I acknowledge that these items are subject to the Landlord's approval.	
ITEMS: _____	
Signature	Date
_____	_____/_____/_____